



QUICK REFERENCE GUIDE FOR FAMILIES HOW TO GET STARTED WITH CHOICES360

Sign in to Choices360 to access all of its planning features and your own personal portfolio.

HOW TO CREATE AN ACCOUNT

1. Go to www.Choices360.com
2. Click **Create an Account**
3. Enter **Access Key**: (please contact the location coordinator at your student's school to obtain an access key).
4. Click **Next**.
5. On the **Who Are You?** screen, click **Parent**.
6. Click the **Find** button next to the **Your child's school:** field.
7. On the popup screen, highlight the name of your school and click **Continue**. When you are returned to the **Create an Account** screen, click **Next**.
8. Provide the required information on the **Account Information** screen. When you have successfully created an **Account Name** and **Password**, write them down in the space provided below:
 - Account Name:
 - Password:
9. Enter additional information as required, check the box if you agree to the privacy policy and terms of the site, then click **Create Your Account** and start using Choices360!

GET STARTED WITH CHOICES360

Here are some of the helpful features you'll find in Choices360:

Career Planning

- Learn About Yourself: Discover your interests, work values, basic skills or suggested Career Clusters.
- Explore Careers: Browse careers using **Career Clusters** or use the **Career Finder** to find careers.

High School Planning

- Plan of Study: Create a four-year plan for the courses your student plans to take in grades 9 through 12.
- High School Planning Timeline: Check to see what your student should be doing in each grade in high school.

College Planning

- Explore Postsecondary Schools: Use the **College Matching Assistant** to see schools matching your needs.
- Explore Programs and Majors: Check out the programs and majors that match your career goals.

Financial Aid Planning

- Financial Aid Calculators: Compare college costs with the **College Savings Calculator**.
- Find Scholarships: Complete your profile in the **Scholarship Finder** to see matching scholarships.

Your Portfolio

- Your Profile: Looking Ahead – Consider your goals for this year and record your steps to achieving them.
- Planning Portfolio sections: Locate your saved work from the four planning tabs.

FOR HELP USING OUR TOOLS CONTACT OUR CUSTOMER SUPPORT TEAM
CALL 800.281.1168 OR E-MAIL TECH-SUPPORT@XAP.COM

